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Environmental Policy

“Every business not only impacts on our planet’s natural resources and ecosystems – it also depends on them. Problems such as global warming, depletion of renewable and non-renewable natural resources and ecosystem degradation therefore pose business risks. In turn, however, protecting the environment can present business opportunities.”

Ricoh Global Sustainability report 2013, page 59.

Ricoh UK, part of the Ricoh Group is a leading managed document services provider dedicated to delivering business excellence. As part of our dedication, we are committed to minimising the environment impact of our internal operations and recognise that the most significant environmental impacts of our products, services and solutions are experienced by our customers at the point of use. We therefore take an active responsibility in partnering with our customers to identify products, services and solutions that deliver positive environmental and economic results.

Through the process of establishing and maintaining an Environmental Management System (EMS) we have identified our significant environmental aspects and impacts, will comply with all relevant environmental legislation and other requirements, continually improve environmental performance and will ensure adequate controls in order to prevent pollution. Our environmental strategy is to set objectives and targets around the following environmental aspects:

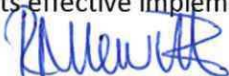
- **Actively market environmental focused services and solutions to customers**
- **Increase the reuse, recycling and recovery of Ricoh products**
- **Reduce the carbon emissions impact associated with staff travel**
- **Conserve ecosystem services and promote biodiversity**
- **Minimise the volume of waste generated, increase the volume of waste recycled and maintain ‘zero waste to landfill’**
- **Reduce carbon emissions from non-renewable energy consumption from office locations**

The commitment to the delivery of the Environmental Policy is the responsibility of the Senior Management of Ricoh UK.

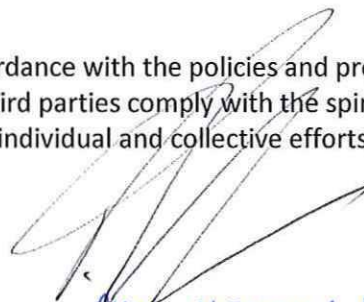
The Senior Management team will:

- Ensure sufficient resources are available to deliver the objectives and targets
- Continually review the performance of the management system and progress towards targets
- Make the Environmental Policy available to all interested parties via the Ricoh UK website and all UK sites

All employees of Ricoh UK share a responsibility to work in accordance with the policies and procedures contained within the EMS and ensure that all contractors and third parties comply with the spirit and intent of our procedures. The success of the policy will come from the individual and collective efforts of our staff to ensure its effective implementation across the business.



RICK HEWITT, FINANCE DIRECTOR



PHIL KEOGHAN, CEO